BROOKVILLE HISTORICAL SOCIETY GUIDELINES
FOR VISITORS TO OUR RESEARCH LIBRARY

The Brookville Historical Society welcomes you to our Research Library. This is a private library and our board has made the following guidelines for persons using our facility. We kindly request that you observe these guidelines.

1. You may use pencil and paper.

2. Permission needs to be obtained from Brookville Historical Society before any digital scanners, photocopiers, cameras, and cell phones may be used to copy materials. These types of use should only be done on a limited basis. All items copied are to give credit to Brookville Historical Society as the source. No materials are to be reproduced or shared with others to make a profit, without written consent of the Brookville Historical Society.

3. Laptop computers may be used for notes only, not copying/scanning of materials

4. We will copy some pages for you, at the discretion of the society. Books marked DO NOT COPY may not be copied.

5. If you need more than 10 pages copied from one source, you must fill out a form to be reviewed by the Brookville Historical Society Board.

6. Copies of pictures will be made at the discretion of the society. Charge to be determined at time of request.

7. Our computer is not available for public use.

8. Fees:
    1. $5.00 per visit for less than 2 hours of research.
    2. $10.00 per visit for more than 2 hours of research.
    3. Copies are $0.40 per page.

9. Research by a volunteer $30.00 for 2 hours, $15.00 for each additional hour.